

# Next Steps

## Freshman Highlights



- Classes to take: General Education
- Schedule time to meet with an academic advisor in the Students First Office to develop a 4-year plan
- Apply to participate in special interest housing
- Sign up early for tutoring and Supplemental Instruction through Student Success Center
- Log into SpartanCareers to view jobs and start your career
- Check out undergraduate research opportunities
- Review the ExploreIt! Shadow Program

## Sophomore Highlights



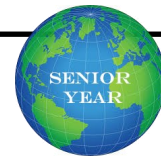
- Classes to take: Academic Major Courses
- Meet with your faculty advisor to ensure you are on track in completing your GEC requirements
- Visit Students First Office to estimate your GPA and re-view your degree evaluation
- Visit Career Services Center to talk with a Peer Career Ambassador. Time to get your major confirmed and resume started
- Attend Career Services Theme Weeks
- Begin to develop your professional network

## Junior Highlights



- Discover leadership opportunities through clubs and organizations
- Check out opportunities—Office of Leadership & Service Learning
- Visit Career Services Center to complete your resume, practice interviewing, learn about graduate school, and/or prepare your internship search action plan
- Attend Career Fairs and Employer Information Sessions
- Continue to build your professional network by speaking with faculty, employers, and alumni
- Complete a Course Overload Form in Student First Office if you need to register for more than 18 hours

## Senior Year Highlights



- Meet with your faculty advisor to finalize your plans
- Apply for graduation via University Registrar - watch out for **deadlines**
- Take the "Senior Check Up" to see what skills or experiences you should make use of at Career Services
- Start applying to jobs and graduate programs
- Attend Career Fairs
- Network, network, network

## Department of Management

<http://bae.uncg.edu/mgt>

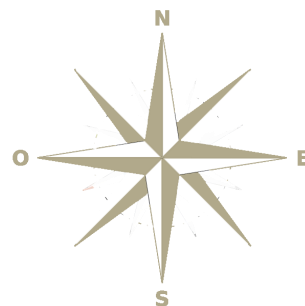
### Career Services Center

#1 Elliott University Center

336.334.5454

[career\\_services@uncg.edu](mailto:career_services@uncg.edu)

[csc.dept.uncg.edu](http://csc.dept.uncg.edu)



### Students First

061 McIver Building

336.334.5730

[students@uncg.edu](mailto:students@uncg.edu)

[studentsfirst.uncg.edu](http://studentsfirst.uncg.edu)

# B.S. in Business Administration



# MAP IT!

## Chart your course



THE UNIVERSITY *of* NORTH CAROLINA  
**GREENSBORO**

# Business Administration

Concentrations: Business Studies, Human Resources

## WHERE IT CAN TAKE YOU

### Sample Work Functions

Those who study this major generally direct their skills, experience, and knowledge towards the following career functional areas:

- Management
- Human Resources
- Operations
- Product Management
- Quality Control
- Financial Analysis
- Sales
- Research/Forecasting
- Consulting

### Sample Work Settings

Here is a sample of work settings (or work environments) that might interest someone with this educational background.

- Venture Groups
- Corporations
- Consulting Firms
- Universities & Colleges
- Commercial Banks
- Accounting Firms
- Federal and State Government
- Insurance Industry
- Non Profit Organizations
- Think Tanks/Research
- K-12 Education
- Healthcare
- Self-Employment

### Sample Salary Information

Salary information below represents median trends for sample job functions below and may not account for variables including geogra- phy, candidate background, or other factors involved in salary negoti- ation. For more complete information, check out the O\*Net and the Occupational Outlook Handbook in addition to conducting informa- tional interviews with professionals in the field.

- Business Intelligence Analysts: \$82,340
- Operations Managers: \$96,430\*
- Management Analyst: \$79,870
- Human Resource Specialist: \$56,630

\*additional education may be required

### Organizations Where Our Alumni Have Gone

- Syngenta
- Bank of America
- BB&T
- LabCorp
- Hanesbrands, Inc.
- Lincoln Financial Group
- iSurety
- VF Corporation
- Tek Systems
- EPES Logistics
- Target Corporation

## HOW TO GET THERE

### Try on this major

In addition to the courses required for Business Administration, there are several courses within the department that any UNCG student can take as a way to “try on” the major and determine if it’s a good fit for you. Talk with your advisor about taking one or more of these courses during your first year:

ECO 201: Principles of Microeconomics

ISM 110: Business Computing I

ACC 201: Financial Accounting

### When to take coursework

Students pursuing this degree are required to take several differ- ent courses during their program. To ensure that you stay on track to graduate, talk with your advisor about registering for your courses.

### Campus Organizations & Clubs and Professional Associations

- Alpha Kappa Psi
- Black Business Students Association
- Delta Sigma Pi
- Human Resource Management Association

### Special Interest Housing

Special interest housing communities are residential-based programs designed to enhance the overall undergraduate student experience by fostering one-on-one relationships between faculty, staff, and stu- dents in a close knit residence hall environment. Students are encour- aged to explore intellectual, cultural, and social interests through experiential activities often linked to the academic curriculum. Stu- dents learn with friends, while gaining real-world experience all where they live. Special interest housing options include:

- Lloyd International Honors College
- Living-Learning Communities
- Residential Colleges
- Themed Communities

### Past Internship Sites

Note: this is a partial listing of where students have interned in the past. Internships are not guaranteed; work with your academic pro- gram and the Career Services Center to strategize your plans for an internship to compliment your studies.

- Select Staffing
- AIG
- Volvo
- Apex Analytics
- Blue Cross Blue Shield
- Northwestern Mutual Financial

### Sample Graduate Programs

Students graduating from this undergraduate program also look at continuing their education in these sample programs:

- MBA
- Economics and Finance
- International Relations
- Organizational Development
- Leadership
- Strategic Marketing

### GPA & Other Requirements

Once you declare a major and select your academic concentration, you want to be sure you are aware of the various GPA and program re- quirements. Knowing these in advance will help you stay on track each semester and in planning out your long-term goals.

Concentration	GPA & Program Requirements	Application Procedures
Business Studies Human Resources	<ul style="list-style-type: none"><li>• GPA of 2.0 or higher to declare</li></ul>	

### Sample Minors/Double-Majors

Often, UNCG students may be interested in pursuing a second major or a minor to complement their major. If this is of interest to you, be sure to discuss it with your advisor early on. Some possible minors or majors to consider include:

- Psychology
- Finance
- Computer Science
- English