



Starfish Newsletter

September 2017

BROUGHT TO YOU BY THE
STUDENTS FIRST OFFICE
STARFISH OUTREACH TEAM

Fall 2017 Tracking Items

*As of 9/11/17

Flags 346

Kudos 402

Referrals 25

Academic Status Reports



Starfish Academic Status Reports (ASRs) are sent to all undergraduate instructors twice each semester to allow instructors to quickly and efficiently provide students with academic feedback. In these reports, instructors can raise flags, *kudos*, and referrals on students. Students receive instant notification of this feedback via email, along with suggestions for how to improve. Academic advisors and support staff can see student flags, *kudos*, and referrals and may provide additional outreach.

- 4-week ASR: Launched September 5 (available for completion until September 25)
- 7-week ASR: Launches September 26 (available until the end of term*)

For assistance completing reports, instructors may reference the University [Starfish How-To website](#).

**Instructors are asked to submit their reports as soon as possible upon receiving an email request.*

New Log-In Method

Accessing Starfish is now easier than ever before! Users may log in to Starfish directly in **either** of the following ways:

⇒ Click on the Starfish icon under [iSpartan Apps and Tools](#)

⇒ Go directly to starfish.uncg.edu

Email starfish@uncg.edu for support

Starfish Referrals



Starfish gives instructors and academic support staff the ability to issue referrals to students who may benefit from various campus resources. Students are instantly notified of their referral and receive a convenient email reminder with information about how to get started with that resource. Staff who work in the referred office are also able to see referrals and may provide additional outreach to students who have been referred but have not followed up. Starfish currently offers the following referral options:

- Tutoring & Academic Skills Assistance (Student Success Center)
- University Writing Center & Speaking Center
- Career Services Center
- Math Help Center

For instructions on issuing Starfish referrals, refer to the [Starfish How-To website](#).

Starfish Training

New to Starfish? Need a refresher?
Attend an instructor/staff training workshop!

Sign up now at workshops.uncg.edu to reserve your seat.

To arrange departmental or individual training, please contact Starfish Coordinator Elena Medeiros at starfish@uncg.edu.

IMPORTANT DATES

September 5

Undergraduate instructors invited to complete Academic Status Report 1

September 26

Undergraduate instructors invited to complete Academic Status Report 2

Clearing Starfish Flags

Instructors, advisors, and support staff are encouraged to clear flags when student academic concerns have been resolved.

Clearing flags allows academic advisors and support staff to prioritize students who may need academic assistance.

For a step-by-step guide on clearing flags, please refer to the [Starfish How-To website](#).



THE UNIVERSITY of NORTH CAROLINA

GREENSBORO

Students First Office

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QUESTIONS?

Email starfish@uncg.edu

Visit our [Starfish website](#)