

# Starfish Newsletter

## November 2018

BROUGHT TO YOU BY THE  
STUDENTS FIRST OFFICE

ACCESS STARFISH: [STARFISH.UNCG.EDU](http://STARFISH.UNCG.EDU) • [ISPARTAN TOOLS & APPS](#) • [CANVAS \(ACCOUNT—>STARFISH\)](#)

### Fall 2018 Tracking Items

\*As of 11/9/18

Flags 8,858

Kudos 5,110

Referrals 327

## Academic Status Report 3

Academic Status Report (ASR) 3 went out to instructors of undergraduate students on October 30. This 12-week report is sent to instructors who teach courses in which new first time students and student athletes are enrolled—two groups at heightened academic risk and most responsive to outreach efforts. Instructors are asked to provide feedback to students so that students and support offices can take action. Academic advisors and other support staff at the University are able to see flags and *kudos* for their students and may provide additional outreach to support them. **For questions about Academic Status Reports, visit the [Students First Office Starfish website](#).**

### STARFISH & WINTER TERM 2018

Starfish EARLY ALERT will remain available during Winter term to allow instructors to issue

NEW  
Winter  
2018!

flags, *kudos*, and select referrals to students enrolled in their courses. Instructors will not be asked to complete any Academic Status Reports during Winter term.

Starfish CONNECT appointment scheduling will remain available to allow instructors and staff to post appointment availability to their students. Instructors and staff who will be away during this time should remove all appointment availability from Starfish prior to leaving to prevent scheduling conflicts.

For assistance, contact Starfish support at [starfish@uncg.edu](mailto:starfish@uncg.edu)

### Sample Email Templates

Beginning Fall 2018, academic flag and *kudos* emails to students are written from the perspective of the course instructor. This change was implemented as a result of consistent feedback from UNCG faculty.

Check out sample email templates [here](#).

See the [Starfish website](#) for more info on what happens after Starfish flags and *kudos* are raised.

### IMPORTANT DATES

#### October 30

12-week Academic Status Report sent to instructors of first-years and student athletes

#### November 28

Last day of Fall 2018 classes

#### December 7

December 2018 Commencement; Fall 2018 flags, *kudos*, and referrals cleared by Starfish administrators

### Starfish Training

**Need a Starfish refresher? Never used Starfish before? Considering incorporating Starfish into your work with undergraduate students?**

Request a training session or consultation! Contact us at [starfish@uncg.edu](mailto:starfish@uncg.edu) to get started.

## Seeking Feedback: Starfish Surveys

**Instructor Survey:** At the end of each fall & spring semester, the Students First Office asks instructors to provide feedback about the Starfish technology. The Fall 2018 Instructor Survey will be emailed to all undergraduate course instructors on Monday, November 26. Instructors will have until December 7 to complete the survey.

**Starfish Outreach & Roles Survey:** At the end of every fall semester, we also invite academic support staff\* with the ability to view flag data to provide feedback on their use of Starfish. The Fall 2018 Outreach & Roles Survey will be emailed to support staff members on Monday, December 3. Staff will have until December 14 to complete the survey. *\*This survey does not include academic advisors. Academic advisors are invited to provide feedback every spring semester.*

Students First Office

Forney Student Success Commons, Suite 101

(336) 334-5730



QUESTIONS?

Email [starfish@uncg.edu](mailto:starfish@uncg.edu)

Visit our [Starfish website](#)