








Completing the ASR with Canvas & Starfish Integration

Step	Directions
1	Click the  icon in the top left-hand corner of your Starfish homepage and click Students
2	Click the Academic Status Reports (ASR) tab at the top
3	Click the  icon beside the student's name
4	Click the student's name
5	Click the  Courses icon in the left panel
6	Click the  icon beside the course to expand and see students' grades, attendance, tracking items information for your respective course
7	Click the  icon in the top right corner to return to the ASR
8	In the ASR, select the appropriate tracking item(s) based on the student's performance
9	Repeat steps 3-8 for each student that you would like to raise a tracking item for
Additional Notes: If you merge your courses in Canvas you will not be able to view grades, and attendance for students in the course you have merged, instead you will see the image below.	

Grades			
Assignments	Grades	Due Date ▲	Submitted
Final Grade	0/100 (0%)		
Project Sign-Up		Tomorrow	

 Grade hidden from student
  Exempt Grade