The Academic Status Report (ASR) provides a quick and easy way for instructors to issue flags, kudos, and referrals to students. This allows students to stay informed of their academic progress and helps the campus community mobilize to support students who may be struggling in their courses. ASRs are sent to undergraduate course instructors at weeks 4, 7, and 12 during the term. Instructors should complete each report as soon as possible to provide feedback to their students and to the academic advisors and staff who support them. To learn more about how the ASR works, take a look at our quick guide. If you would like assistance with completing the Academic Status Report, please email starfish@uncg.edu.

Instructors: The integration will allow instructors to easily monitor students’ academic progress within their individual courses.

Advisors and Academic Support Staff: The integration will provide a real-time view of students’ course access and gradebook information within Starfish.

The Starfish/Canvas Integration Quick Guide provides step-by-step instructions about how to utilize this feature to more efficiently complete the Academic Status Report (ASR).

**Part of Term (POT) Courses**
The Students First Office has implemented new Academic Status Reports (ASR) for minimester courses in POT A and POT B.

- **Tuesday, January 25**: Launch of ASR for POT A
- **Tuesday, March 22**: Launch of ASR for POT B

This change will ensure students have the most accurate information about their overall progress in their minimester courses, and will also signal to academic advisors and support staff where their additional outreach and guidance is needed.
1. Log into Starfish at starfish.uncg.edu and click the Hamburger button to open the navigation menu.

2. Select the "Students" page. From the "My Students" and/or "Tracking" tab, click the "Add Filters" button on the right side of the header bar, above your list of students.

3. Select one or more options from the list on the left. Menu options may include Tracking Items, Cohorts & Relationships, Meetings, and Attributes (coming soon). Each menu item will allow you to customize your filters in a different way.

4. Click "Submit" after making your selection to apply the filter. Your selections are additive; each criteria you add creates a narrower selection of students.

**New Starfish Kudos**

Based on faculty feedback via the Fall 2021 Starfish Instructor Survey, a new "Keep Up the Good Work!" kudos is now available. This kudos can be raised when students are performing at a satisfactory level in their coursework, and instructors want to encourage continued academic effort. Instructors should select the Academic Kudos that best recognize a student’s accomplishments and academic performance.

**Updated Starfish Flags**

Effective Spring 2022, instructors can raise separate academic flags for students that may be at risk of failing and students who have a low course average. Prior to this change, the academic flag encompassed both at-risk of failing and low average in course. Instructors should select the Academic Flag that best describes the student’s individual situation.

**Starfish Training**

- Individuals, groups, or departments who would like to request a Starfish training session should contact Devonne Gaddy, UNCG’s Early Alert & Intervention Coordinator, via starfish@uncg.edu.

- Students, staff, and instructors are also encouraged to explore UNCG’s Starfish website for additional information about Starfish and available training guides.

**Starfish Tips Corner: Additional Filters**

Are you currently using Starfish EARLY ALERT to monitor academic feedback on your students? Do you want to only view a subset of students? Use the "Additional Filters" feature to add multiple criteria to filter your list of students.

1. Log into Starfish at starfish.uncg.edu and click the Hamburger button to open the navigation menu.

2. Select the “Students” page. From the “My Students” and/or “Tracking” tab, click the “Add Filters” button on the right side of the header bar, above your list of students.

3. Select one or more options from the list on the left. Menu options may include Tracking Items, Cohorts & Relationships, Meetings, and Attributes (coming soon). Each menu item will allow you to customize your filters in a different way.

4. Click "Submit" after making your selection to apply the filter. Your selections are additive; each criteria you add creates a narrower selection of students.

**Questions?**

Email starfish@uncg.edu or visit studentsfirst.uncg.edu.